

COPLESTON HIGH SCHOOL - CALENDAR AUGUST 2017 - JULY 2018

WEEK 1 = SHADED

Italics = Proposed and/or depends on timetable

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
2017									
Tues 1 Aug									
Wed 2 Aug									
Thurs 3 Aug									
Fri 4 Aug									
Mon 7 Aug									
Tues 8 Aug									
Wed 9 Aug									
Thurs 10 Aug									
Fri 11 Aug									
Mon 14 Aug									
Tues 15 Aug									
Wed 16 Aug	A ¹ Level Admin								
Thurs 17 Aug	A2 & AS Results released. Students can collect from Sixth Form (A2 from 10 a.m. - 12 noon and AS from 11 a.m. - 12.30 p.m.)		Clearing Service	Drop in session 9 a.m. - 12 noon					
Fri 18 Aug				Interviews 9 a.m. - 1 p.m.					
Mon 21 Aug				Interviews 9 a.m. - 1 p.m.					
Tues 22 Aug									
Wed 23 Aug	GCSE Admin								
Thurs 24 Aug	GCSE Results				GCSE Results - Y11 students can collect them from 10 a.m. to 1 p.m. in 6th Form Common Room	GCSE Science Results - Y10 students can collect from 6th Form Common Room from 10.00 - 1 p.m.			
Fri 25 Aug									
Mon 28 Aug	Bank Holiday								
Tues 29 Aug									
Wed 30 Aug									
Thurs 31 Aug									
Fri 1 Sept									

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Mon 4 Sept	PD Day 1								
Tues 5 Sept	PD Day 2 Induction for new staff - Social Area (p.m.)								
Wed 6 Sept									
Thurs 7 Sept		Y11 Team Meeting - 8 a.m.							
Fri 8 Sept									
Mon 11 Sept		8.20-8.30 am HOY meeting with Form Tutors / Joint HOD + KS5 HOD Meeting			Food - Formal Assessments in lessons until 13.10.17				
Tues 12 Sept		HOY, AA & AG meeting in Admin Suite - 8 a.m.			Individual Photos - in Main Hall - p.m.		Photos - in Main Hall following Y7 photos - a.m.		Photos - Form & Individual - in Main Hall 8.45 a.m. onwards
Wed 13 Sept	Collaborative Planning - Whole Staff PM Review - new procedures - Main Hall 2.15 p.m.			Y12 Parents' Info Evening					
Thurs 14 Sept		Y11 Team Meeting - 8 a.m.			Y11 Parents' Information Evening				
Fri 15 Sept		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							
Sat 16/Sun 17 Sept	DofE Final Expedition at Sizewell								

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Mon 18 Sept	Year 6 Evening for prospective parents/pupils in Main Hall (Photo) (Tech Support)	8.20-8.30 am HOY meeting with Form Tutors / T&L Group 3.25 p.m. - Social Area							Reading Test 7X Period 1, 7Y Period 3 in Sports Hall
Tues 19 Sept		QAC 3.30 p.m./HOY, AA & AG meeting in Admin Suite - 8 a.m.							Y7 Parents' Information Evening
Wed 20 Sept			Y13 Parents' Information Evening						
Thurs 21 Sept		1.10 p.m. 6th Form Management Mtg / Y11 Team Meeting - 8 a.m.				Year 10 Parents' Info Evening			
Fri 22 Sept					Geography fieldwork for Option blocks 1 and 2- all day - trip to Dunwich				
Mon 25 Sept	Learning Conversations all week	8.20 - 8.30 a.m. HOY meeting with Form Tutors			Y11 School Council meeting - 12.20 p.m. in C103				
Tues 26 Sept		HOY, AA & AG meeting in Admin Suite - 8 a.m.					Year 9 Parents' Information Evening		YEAR 7 CAT TESTING - Periods 1, 3 4 & 5 in Sports Hall

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Wed 27 Sept	Collab Planning - Whole Staff Stretch and Challenge Book Look / Senior Citizens Concert in Main Hall - Rotary Club - 4 p.m. onwards				Geography fieldwork for Option blocks 3,4 & 5 - all day - trip to Dunwich				YEAR 7 CAT TESTING - Periods 1 & 3 in Sports Hall
Thurs 28 Sept		Y11 Team Meeting - 8 a.m.				Y10 School Council meeting - 3.15 p.m. in C103		Year 8 Parents' Information Evening	
Fri 29 Sept	Student Voice involving selected students in the Admin Suite with Mrs Ager	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area			History - Battlefields Trip until 1 Oct				
Mon 2 Oct	Learning Conversations all week	8.20-8.30 am HOY meeting with Form Tutors	Anti-Radicalisation/ Britishness Assembly	Anti-Radicalisation/ Britishness Assembly			Y9 School Council meeting - 12.20 p.m. in C103		
Tues 3 Oct		HOY, AA & AG meeting in Admin Suite - 8 a.m.				Anti-Radicalisation/ Britishness Assembly			
Wed 4 Oct	6th Form Open evening - 6.30 - 9 pm (PHOTOS) (TECH SUPPORT)				Anti-Radicalisation/ Britishness Assembly			Author Stewart Ross visiting 9 - 10 A.M.	
Thurs 5 Oct		Parent Partnership mtg / Literacy & Numeracy catch up 3.30 p.m. / Y11 Team Meeting - 8 a.m.							Anti-Radicalisation/ Britishness Assembly
Fri 6 Oct	Deadline for HOY / HOD to return Student Voice findings to Mrs Ager							Anti-Radicalisation/ Britishness Assembly	

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Mon 9 Oct		8.20-8.30 am HOY meeting with Form Tutors					Anti-Radicalisation/ Britishness Assembly	Y8 School Council meeting - 12.20 p.m. in C103	
Tues 10 Oct		QAC 3.30 p.m. / HOY, AA & AG meeting in Admin Suite - 8 a.m.			Maximise Revision Session all day in sports hall	PSHE - Police - Healthy Relationship Day in Main Hall			
Wed 11 Oct									
Thurs 12 Oct	Open Evening - 6 - 8.30 p.m. (PHOTOS) (TECH SUPPORT) NO STAFF OUT	Y11 Team Meeting - 8 a.m.					School Nurse Assembly		
Fri 13 Oct	PD DAY 3 Appraisal Review & Target Setting for Teachers / Flu Jabs - tbc / SchoolSafe Training	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area	UCAS Deadline for Medicine/ Veterinary Medicine / Dentistry & Oxbridge is 15 October						
Mon 16 Oct	FINANCE AUDIT IN ADMIN SUITE ALL WEEK	8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting	School Nurse Assembly	School Nurse Assembly	Food Prep & Nutrition NEA 1 - Science Investigation in timetabled lessons until 1.12.17 / Mock French & Spanish Speaking Tests				Y7 School Council meeting 12.20 p.m. in C103
Tues 17 Oct		HOY, AA & AG meeting in Admin Suite - 8 a.m.				School Nurse Assembly			
Wed 18 Oct					School Nurse Assembly				Meet the Tutor Evening 4 6.30 p.m.
Thurs 19 Oct	Whole School Council Meeting - 3.15 p.m. in C103	Y11 Team Meeting - 8 a.m.			Mock French & Spanish Speaking Tests				School Nurse Assembly
Fri 20 Oct							School Nurse Assembly		Year 7 PE Test 1 completed by 20.10.17
					HALF TERM				

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Mon 30 Oct	Marking Review 1 / Induction for new staff - in Social Area	8.20-8.30 am HOY meeting with Form Tutors	Mock French & Spanish speaking tests		Y11 School Council meeting - 12.20 p.m. in C103			French & Spanish Speaking Tests	
Tues 31 Oct	Student Voice involving selected students in the Admin Suite with Mrs Ager	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 1 Nov					PSHE Teenage Sexual Health				
Thurs 2 Nov		Medical Panel Meeting - OZ & Mrs Fitzsimmonds / Y11 Team Meeting - 8 a.m.						French & Spanish Speaking Tests	
Fri 3 Nov		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area						Anti-Bullying Week Assembly	
Mon 6 Nov	Marking Review 1/ Deadline for HOY / HOD to return Student Voice findings to Mrs Ager	8.20-8.30 am HOY meeting with Form Tutors			Mocks all week			Y10 School Council meeting - 12.20 p.m. in C103	LIBRARY WEEK (PHOTOS during the week) / Staff Book Mastermind - lunchtime
Tues 7 Nov		QAC 3.30 p.m. / HOY, AA & AG meeting in Admin Suite - 8 a.m.	Senior Maths Challenge(LF)	Senior Maths Challenge(LF)					LIBRARY WEEK - Periods 1 & 2 in Main Hall
Wed 8 Nov									
Thurs 9 Nov		1.10 p.m. 6th Form Management Mtg / Y11 Team Meeting - 8 a.m.							LIBRARY WEEK - Periods 1 & 2 in Main Hall
Fri 10 Nov									Year 7 Book Mastermind Final - Periods 4 & 5. (PHOTOS)

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Mon 13 Nov	Anti-Bullying Week	8.20-8.30 am HOY meeting with Form Tutors	Y13 Assessment Week / Anti-Bullying Week Assembly	Anti-Bullying Week Assembly			Y9 School Council meeting - 12.20 p.m. in C103		
Tues 14 Nov		HOY, AA & AG meeting in Admin Suite - 8 a.m.				Anti-Bullying Week Assembly			
Wed 15 Nov					Anti-Bullying Week Assembly				
Thurs 16 Nov	Schools Shakespeare Festival at Dance East 7 p.m. involving G&T Drama students. Tech rehearsal there from 1 p.m.	Parent Partnership Mtg at 6.15 p.m. / Y11 Team Meeting - 8 a.m.							Anti-Bullying Week Assembly
Fri 17 Nov		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area					PSHE - Year 9 Drugs & Alcohol	Anti-Bullying Week Assembly	
Mon 20 Nov		8.20-8.30 am HOY meeting with Form Tutors		Report 1			Suffolk YC Assembly	Y8 School Council meeting - 12.20 p.m. in C103	Report 1
Tues 21 Nov		HOY, AA & AG meeting in Admin Suite - 8 a.m.				Suffolk YC Assembly			
Wed 22 Nov					Suffolk YC Assembly				
Thurs 23 Nov		Y11 Team Meeting - 8 a.m.							Suffolk YC Assembly
Fri 24 Nov								Suffolk YC Assembly	
Mon 27 Nov		8.20-8.30 am HOY meeting with Form Tutors / T&L Group 3.25 p.m. - Social Area				French & Spanish Speaking Tests	RE Xmas Assembly		Y7 School Council meeting 12.20 p.m. in C103

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Tues 28 Nov		HOY, AA & AG meeting in Admin Suite - 8 a.m.			6th Form Taster Day	RE Xmas Assembly			
Wed 29 Nov	Collab Planning - Whole Staff Book Look				RE Xmas Assembly				
Thurs 30 Nov	Student Voice involving selected students in the Admin Suite with Mrs Ager	Literacy & Numeracy catch up 3.30 p.m. / Y11 Team Meeting - 8 a.m.				French & Spanish Speaking Tests			
Fri 1 Dec	Yr 6/7 Carol Service in Main Hall (PHOTOS)	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area		Report 1 complete					Y6/7 Carol Service (PHOTOS) / Report 1 complete
Mon 4 Dec	Governors Visiting Departments	8.20-8.30 am HOY meeting with Form Tutors	Report 1		Report 1 / Food Prep & Nutrition NEA2 Food Prep Task 04 (Mock) to take place in timetabled lessons until 15.12.17				
Tues 5 Dec	Christmas Dance Show at Dance East - 7 p.m.	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 6 Dec	Dance Show at Dance East - 7 p.m. / Deadline for HOY / HOD to return Student Voice findings to Mrs Ager				Sixth Form Application Deadline				
Thurs 7 Dec	Whole School Council Meeting - 3.15 p.m. in C103	Y11 Team Meeting - 8 a.m.				PSHE Careers Day	Bliss Charity Walk - Alice Moon		
Fri 8 Dec									

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Mon 11 Dec	Governors Visiting Departments / Carol Service in Main Hall - 6 p.m.(PHOTOS)	8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting						Achievement Assembly	
Tues 12 Dec		QAC 3.30 p.m / HOY, AA & AG meeting in Admin Suite - 8 a.m.						Achievement Assembly	
Wed 13 Dec	Collab Planning - Time back to work on planning, preparation or assessment								Achievement Assembly
Thurs 14 Dec	<i>Student Leaders Christmas Meal in Main Hall - Periods 4</i>	CHRISTMAS LUNCH AVAILABLE / Y11 Team Meeting - 8 a.m.				Achievement Assembly			Y7 Pantomime ' Little Red Riding Hood' at The Wolsey Theatre
Fri 15 Dec	Student Voice involving selected students in the Admin Suite with Mrs Ager	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area	Report 1 complete		Achievement Assembly / Report 1 complete			Year 8 PE Test 1 completed by 15.12.17	
Mon 18 Dec		8.20-8.30 am HOY meeting with Form Tutors	Achievement Assembly	Achievement Assembly					
Tues 19 Dec	Term ends	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
CHRISTMAS HOLIDAY - END OF TERM									

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2018									
Wed 3 Jan	TERM BEGINS / Induction for new staff - in Social Area								
Thurs 4 Jan Fri 5 Jan		Y11 Team Meeting - 8 a.m.							
Mon 8 Jan	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager	8.20-8.30 am HOY meeting with Form Tutors			Food - Practical exam week - students off timetable / Y11 School Council meeting - 12.20 p.m. in C103	Report 1			
Tues 9 Jan		HOY, AA & AG meeting in Admin Suite - 8 a.m. / QAC 3.30 p.m.							
Wed 10 Jan									
Thurs 11 Jan		1.10 p.m. 6th Form Management Mtg / Y11 Team Meeting - 8 a.m.	Parents' Evening	Parents' Evening / UK Travel & Tourism sector BTEC Unit 1 Exam					
Fri 12 Jan		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							

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Mon 15 Jan		w/b Y13 Learning Conversation - HOD with Head of School / 8.20-8.30 am HOY meeting with Form Tutors / KS5 HODs Meetings / T&L Group 3.25 p.m. - Social Area	UCAS deadline is 15 January	15-19 Jan Year 12 BTEC IT External Assessment Week	Food - Practical exam week - students off timetable	Y10 School Council meeting - 12.20 p.m. in C103		Report 1	
Tues 16 Jan		HOY, AA & AG meeting in Admin Suite - 8 a.m.		Travel & Tourism business environment BTEC Unit 7 Exam					
Wed 17 Jan	Collab Planning - KS4 Book Look								
Thurs 18 Jan		Y11 Team Meeting - 8 a.m.			Parents' Evening				
Fri 19 Jan						Report 1 complete			
Mon 22 Jan		8.20-8.30 am HOY meeting with Form Tutors /w/b Y11 Learning Conversation - HOD with Head of School plus External Advisor			Food - Formal Assessments in lessons until 23/2/18 / Mock French & Spanish Speaking Tests		R.E. Holocaust Assembly / Y9 School Council meeting - 12.20 p.m. in C103		
Tues 23 Jan		HOY, AA & AG meeting in Admin Suite - 8 a.m. / QAC 11.15 a.m.			IAG Sixth Form Interviews - 3.30 - 6.30 p.m. with various SLT	R.E. Holocaust Assembly			
Wed 24 Jan			Y13 Drama Performance Exam in A7 - 4 p.m.		R.E. Holocaust Assembly				

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Thurs 25 Jan		Parent Partnership mtg 6.15pm in Social Area / Literacy & Numeracy catch up 3.30 p.m. / Y11 Team Meeting - 8 a.m.			Mock French & Spanish Speaking Tests				
Fri 26 Jan		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area						Report 1 complete	
Mon 29 Jan		8.20-8.30 am HOY meeting with Form Tutors		Assessment Week	Revision Week / Walk through/Maximise		Report 1	Y8 School Council meeting - 12.20 p.m. in C103	
Tues 30 Jan		HOY, AA & AG meeting in Admin Suite - 8 a.m.	A Level Drama trip to Trafalgar Studios London to see 'The Grinning Man' leaving at 3.15 p.m. (HF)						
Wed 31 Jan	Student Voice involving selected students in the Admin Suite with Mrs Ager / Collab Planning - Meet in Hall CPD Event - Developing Revision Skills and Strategies								
Thurs 1 Feb		Y11 Team Meeting - 8 a.m.			Intermediate Maths Challenge (LF)	Intermediate Maths Challenge (LF)	Intermediate Maths Challenge (LF)		Parents' Evening
Fri 2 Feb	School production set going up in the main hall after school.								
Sun 4 Feb	School production rehearsal in the school hall 10-3pm.								

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Mon 5 Feb	Cast of School Production off timetable all day doing dress and technical rehearsals in main hall (PHOTOS)	8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting							Y7 School Council meeting - 12.20 p.m. in C103
Tues 6 Feb	Whole School Production in the Main Hall 7 pm (PHOTOS) (TECH SUPPORT) / Deadline for HOY & HOD to return Student Voice findings to Mrs Ager	HOY, AA & AG meeting in Admin Suite - 8 a.m.			IAG Sixth Form Interviews - 3.30 - 6.30 p.m. with various SLT				
Wed 7 Feb	Whole School Production in the Main Hall 7 pm (TECH SUPPORT)	QAC 2.30 p.m.					YEAR 9 GIRLS HPV SESSION - Social Area	YEAR 8 GIRLS HPV SESSION - Social Area	
Thurs 8 Feb	Whole School Production in the Main Hall 7 pm (TECH SUPPORT) / Whole School Council Meeting at 3.15 p.m. in C103	Medical Panel Meeting - OZ & Mrs Fitzsimmonds / Y11 Team Meeting - 8 a.m.							
Fri 9 Feb		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							Report 1 complete
HALF TERM									
Mon 19 Feb	Induction for new staff - in Social Area	8.20-8.30 am HOY meeting with Form Tutors	Assessment Week /Mock Spanish speaking tests	Report 2 / Mock French Speaking Test	Y11 School Council meeting - 12.20 p.m. in C103			French & Spanish Speaking Tests	
Tues 20 Feb		HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 21 Feb									

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Thurs 22 Feb		Y11 Team Meeting - 8 a.m.	Mock Spanish speaking tests	Mock French Speaking Test		Year 10 Healthy Relationships PSHE talk by Police - Period 1 in Main Hall	French & Spanish Speaking Tests	Y8 Parents' Evening	
Fri 23 Feb									
Mon 26 Feb		8.20-8.30 am HOY meeting with Form Tutors			Food - Practical exam week - students off timetable / Mock Week	Y10 School Council meeting - 12.20 p.m. in C103			
Tues 27 Feb	Student Voice involving selected students in the Admin Suite with Mrs Ager	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 28 Feb	Collab Planning - Time back to work on planning, preparation or assessment								
Thurs 1 March		Y11 Team Meeting - 8 a.m.							
Fri 2 March		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area		Report 2 complete			Help for Heroes cycle event in Social Area		

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Mon 5 March	Marking Review 2 /6.15 p.m. Ex Year 11 Presentation Evening - Main Hall (PHOTOS) (TECH SUPPORT)	8.20-8.30 am HOY meeting with Form Tutors / T&L Group 3.25 p.m. - Social Area	Report 2		Food Practial Exam week - students off timetable / Spanish Speaking Tests			Y9 School Council meeting - 12.20 p.m. in C103	
Tues 6 March	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 7 March									
Thurs 8 March		Y11 Team Meeting - 8 a.m.			Spanish Speaking Tests		Y9 Parents' Evening		
Fri 9 March					Onatti ~Theatre Company - Spanish Play to Yr 9-11 Spanish students	Onatti ~Theatre Company - Spanish Play to Yr 9-11 Spanish students	Onatti ~Theatre Company - Spanish Play to Yr 9-11 Spanish students		
Mon 12 March	Governors Visiting Departments / Marking Review 2	8.20-8.30 am HOY meeting with Form Tutors			Food - Formal Assessments in lessons until 23.3.18 / Report 2	French & Spanish Speaking Tests		Y8 School Council meeting - 12.20 p.m. in C103	Area Book Mastermind Final at Ipswich Academy
Tues 13 March		QAC 3.30 p.m./ HOY, AA & AG meeting in Admin Suite - 8 a.m.							

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Wed 14 March	Collab Planning - KS3 and 5 Book Look							Pathways Evening in Main Hall	
Thurs 15 March	Whole School Council Meeting - 3.15 p.m. in C103	Literacy & Numeracy Catchup 3.30 p.m. / Parent Partnership Mtg at 6.15pm / 1.10 p.m. 6th Form Management Mtg / Medical Panel Meeting - OZ & Mrs Fitzsimmonds / Y11 Team Meeting - 8 a.m.				French & Spanish Speaking Tests			
Fri 16 March		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area	Report 2 complete	Y13 Applications to Sixth Form Office					
Mon 19 March	Governors Visiting Departments	8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting / w/b Y8 Learning Conversation - HOD with Head of School				Have your say MFL Competition in Main Hall	RE Easter Assembly / Have your say MFL Competition in Main Hall	Have your say MFL Competition in Main Hall	Y7 School Council meeting 12.20 p.m. in C103 / Have your say MFL Competition in Main Hall / week beg 19 March Year 7 Author visit (possibly girls only) tbc
Tues 20 March		HOY, AA & AG meeting in Admin Suite - 8 a.m.				RE Easter Assembly		Year 8 IAG Interviews 4.30 - 7 p.m.	
Wed 21 March					RE Easter Assembly / 11 Finance Day			Year 8 IAG Interviews 4.30 - 7 p.m.	
Thurs 22 March		Y11 Team Meeting - 8 a.m.	Y13 Parents' Evening	Y12 Parents' Evening	Sixth Form Offer letters issued			Year 8 IAG Interviews 4.30 - 7 p.m.	
Fri 23 March					Report 2 complete				

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Mon 26 March			Achievement Assembly - 1 p.m. in Main Hall / External Examiner in to mark Y13 Drama Exam Performance in A7 - 5 p.m.	Achievement Assembly - 1 p.m. in Main Hall	GCSE PE Moderation Week			Achievement Assembly	
Tues 27 March		HOY, AA & AG meeting in Admin Suite - 8 a.m.						Achievement Assembly	
Wed 28 March									Achievement Assembly
Thurs 29 March	Student Voice involving selected students in the Admin Suite with Mrs Ager	Y11 Team Meeting - 8 a.m.				Achievement Assembly		Year 8 PE Test 2 completed by 29.3.17	
EASTER HOLIDAYS- Revision sessions in selected subjects									
Mon 16 April	TERM BEGINS/ Induction for new staff - in Social Area	w/b Y12 & Y13 Learning Conversation - HOD with Head of School			Mentoring Scheme launch / Y11 School Council meeting - 12.20 p.m. in C103			R.E. St George's Day Assembly	Y7 Assessment Week
Tues 17 April		HOY, AA & AG meeting in Admin Suite - 8 a.m.				R.E. St George's Day Assembly			
Wed 18 April	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager				R.E. St George's Day Assembly / Y11 Drama GCSE Practical Exam - students off timetable p.m.				

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Thurs 19 April		Y11 Team Meeting - 8 a.m.						PSHE Sexual Health	
Fri 20 April									
Mon 23 April		w/b Y11 Learning Conversation - HOD with Head of School plus external advisor / 8.20-8.30 am HOY meeting with Form Tutors / KS5 HOD Meeting				Y10 School Council meeting - 12.20 p.m. in C103 / Y10 Mocks Week			
Tues 24 April	Collab Planning - KS4 Book Look	QAC - 3.30 p.m. /HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 25 April	Strictly Dance Show auditions in Main Hall 2.15 p.m.						Spanish Speaking Tests		
Thurs 26 April		Y11 Team Meeting - 8 a.m.					Spanish Speaking Tests	Junior Maths Challenge (LF)	Junior Maths Challenge (LF)
Fri 27 April		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							
Mon 30 April	Student Voice involving selected students in the Admin Suite with Mrs Ager	8.20-8.30 am HOY meeting with Form Tutors			French & Spanish Final Speaking Tests		RE Ramadan Assembly / Y9 School Council meeting - 12.20 p.m. in C103		
Tues 1 May		HOY, AA & AG meeting in Admin Suite - 8 a.m.				RE Ramadan Assembly	YEAR 9 MENINGITIS ETC. VACCINATIONS - Social Area		
Wed 2 May					RE Ramadan Assembly/ French & Spanish Final Speaking Tests				

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Thurs 3 May		Parent Partnership Mtg at 6.15 p.m. /Y11 Team Meeting - 8 a.m.			Year 11 Celebration Evening (Photos) (TECH SUPPORT)	English trip to see Blood Brothers - p.m.			

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Fri 4 May									County Book Mastermind Final at Stratford St Andrew / Year 7 PE Test 2 completed by 4.5.18
Mon 7 May	BANK HOLIDAY								
Tues 8 May	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager/7 p.m. Strictly Dance Show in Main Hall (PHOTOS) (TECH SUPPORT)	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 9 May									
Thurs 10 May		Literacy & Numeracy catch up 3.30 p.m. / Y11 Team Meeting - 8 a.m.	Frenc & Spanish Speaking Tests - final		Group Year 11 Photo followed by friendship groups (1.30 p.m.)				
Fri 11 May		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area		<i>Y12 Study Leave</i>					
Mon 14 May		8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting	<i>AS & A2 Written exams begin</i>	<i>AS & A2 written exams begin / UK Travel & Tourism BTEC Unit 1 retake</i>	<i>GCSE Written exams begin</i>	<i>Report 2</i>		Y8 School Council meeting - 12.20 p.m. in C103	
Tues 15 May		QAC - 3.30 p.m. /HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 16 May									
Thurs 17 May		Medical Panel Meeting - OZ & Mrs Fitzsimmonds / Y11 Team Meeting - 8 a.m.							
Fri 18 May									

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Mon 21 May		8.20-8.30 am HOY meeting with Form Tutors					Report 2		Y7 School Council meeting - 12.20 p.m. in C103
Tues 22 May		HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 23 May									
Thurs 24 May	Whole School Council Meeting - 3.15 p.m. in C103	1.10 p.m. 6th Form Management Mtg / Y11 Team Meeting - 8 a.m.		Travel & Tourism Business Environments BTEC Unit 7 retake					
Fri 25 May	Student Voice involving selected students in the Admin Suite with Mrs Ager	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area	Y13 Leavers Day / Study Leave			Report 2 complete			
HALF TERM									
Mon 4 June	Review of PM Targets for Support Staff this month / Induction for new staff - in Social Area	8.20-8.30 am HOY meeting with Form Tutors / T&L Group 3.25 p.m. - Social Area				Y10 - 40 hour DT Controlled Assessment in lessons until April 2019 / Y10 School Council meeting - 12.20 p.m. in C103	Battle of the Books some time this week - tbc	Battle of the Books some time this week - tbc	Report 2 / Battle of the Books some time this week - tbc
Tues 5 June		HOY, AA & AG meeting in Admin Suite - 8 a.m.				Work experience - Orientation afternoon			
Wed 6 June	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager								
Thurs 7 June		Y11 Team Meeting - 8 a.m.				Raising Achievement Evening			
Fri 8 June	DP/PK/HBW meet re Year 7 Forms all day						Report 2 complete		
Sat 9 June							Ardeche trip - Leaves Sat 9 June - Sun 17 June	Sail France leaves Sat 9th June until Sat 16 June	

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Mon 11 June	SPORTS DAY	8.20-8.30 am HOY meeting with Form Tutors / w/b Y10 Learning Conversation - HOD with Head of School		SPORTS DAY		Work Experience fortnight begins	SPORTS DAY	Y8 Assessment Week / SPORTS DAY	SPORTS DAY
Tues 12 June		QAC - 3.30 p.m. /HOY, AA & AG meeting in Admin Suite - 8 a.m.					Y9 School Council meeting - 12.20 p.m. in C103		
Wed 13 June									
Thurs 14 June		Y11 Team Meeting - 8 a.m.		Mock French & Spanish Speaking Test			RE Assembly - Festival of Eid		
Fri 15 June		Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							Report 2 complete
Mon 18 June	Governors Visiting Departments	8.20-8.30 am HOY meeting with Form Tutors		Assessment Week			French & Spanish Speaking Tests	Y8 School Council meeting - 12.20 p.m. in C103	
Tues 19 June		HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 20 June				Y12 Higher Education Evening - tbc				Year 8 Celebration Evening (Photos) (TECH SUPPORT)	SPORTS DAY AWARDS ASSEMBLY
Thurs 21 June		Parent Partnership Mtg at 6.15pm / Y11 Team Meeting - 8 a.m.					Year 9 Celebration Evening (Photos) (TECH SUPPORT) / French & Spanish Speaking Tests	SPORTS DAY AWARDS ASSEMBLY	

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Fri 22 June						Work Exp ends		SPORTS DAY AWARDS ASSEMBLY	
Mon 25 June	Governors visiting Departments / Yr 6 Induction (Photos) / Deadline for paperwork to HR for PM Targets for Support Staff reviewed and re-set	8.20-8.30 am HOY meeting with Form Tutors						Report 2	Y7 School Council meeting - 12.20 p.m. in C103
Tues 26 June	Yr 6 Induction (Photos)	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 27 June	Yr 6 Induction (Photos) / Collab Planning KS3 and 5 Book Look								
Thurs 28 June	Yr 6 Induction (Photos) / 6.30 p.m. Y6 Parents' Evening / Whole School Council Meeting at 3.15 p.m. in C103	1.10 p.m. 6th Form Management Mtg / Y11 Team Meeting - 8 a.m.				RE Assembly - Festival of Eid		Y8 Science Exam - Period 3	Y7 Science Exam - Period 4
Fri 29 June	Student Voice involving selected students in the Admin Suite with Mrs Ager	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area			Year 11 Prom				
Mon 2 July	Dance Show rehearsals in Sports Hall all day	8.20-8.30 am HOY meeting with Form Tutors / T&L Group 3.25 p.m. - Social Area		Report 3		GCSE English Language Speaking and Listening formal assessments / French & Spanish Speaking Tests			Year 7 Maths Finance Day in Main Hall
Tues 3 July	Sixth Form Induction Day (Photos) / Dance Show at Dance East 7 p.m. (PHOTOS) - Technical rehearsals at Dance East all day	HOY, AA & AG meeting in Admin Suite - 8 a.m.			Sixth Form Induction Day (Photos)			8X PE Test GCSE only	Year 7 Celebration Evening (Photos) (TECH SUPPORT)

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Wed 4 July	Dance Show at Dance East 7 p.m.							8Y PE Test GCSE only	
Thurs 5 July	Dance Show at Dance East 7 p.m.	Literacy & Numeracy catch up 3.30 p.m. / Medical Panel Meeting - OZ & Mrs Fitzsimmonds / Y11 Team Meeting - 8 a.m.				Parents' Evening / French & Spanish Speaking Tests			Maths Fun Day (Y6/7) in A Gym
Fri 6 July	Deadline for HOY & HOD to return Student Voice findings to Mrs Ager							Report 2 complete	Maths Fun Day (Y6/7) in A Gym / PE Test 3 done by 6.7.17
Mon 9 July		8.20-8.30 am HOY meeting with Form Tutors / HOD Meeting				Intervention Week/Y9 PSHE Future Development and Careers Day		Achievement Assembly	
Tues 10 July		QAC - 3.30 p.m. /HOY, AA & AG meeting in Admin Suite - 8 a.m.				Achievement Assembly			
Wed 11 July	2.15 p.m. Collaborative Planning session for all Teaching Staff in Main Hall - Highlights Showcase								Achievement Assembly
Thurs 12 July		Y11 Team Meeting - 8 a.m.				Year 10 Celebration Evening (Photos) (TECH SUPPORT)		Achievement Assembly	Y7 Forensics Day
Fri 13 July	Main hall being used for soiree rehearsals/set-up all day	Heads of School, Directors of Learning & HOY Mtg at 7.50 am in Social Area							Achievement Assembly / Report 3 complete
Mon 16 July	SPORTS AWARDS EVENING (PHOTOS)- Sports Hall 6 - 7.30 p.m./Main hall being used for soiree rehearsals	8.20-8.30 am HOY meeting with Form Tutors							Concerns Week

DATE	Training / Briefing / Events	MEETINGS	Year 13	Year 12	Year 11	Year 10	Year 9	Year 8	Year 7
Tues 17 July	<i>Main hall being used for soiree rehearsals</i>	HOY, AA & AG meeting in Admin Suite - 8 a.m.							
Wed 18 July	<i>Soiree (Photos) (TECH SUPPORT) / Collab Planning Time back to work on planning, preparation or assessment</i>								
Thurs 19 July	<i>Soiree??? (Photos) (TECH SUPPORT) / Student Voice involving selected students in the Admin Suite with Mrs Ager</i>	Y11 Team Meeting - 8 a.m.							
Fri 20 July	END OF TERM for students								
Mon 23 July	PD Day 4 Disaggregated								
Tues 24 July	PD Day 5 Disaggregated								
					SUMMER HOLIDAYS				