

Copleston High School Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounter

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Suffolk New College	UGrad + programme by Seven Resourcing
WS Training	BDO Accountancy and Financial Services
AIM Apprenticeships	Cadent Gas
Apprenticeships Suffolk	NHS
University of Suffolk	BT
Neaco	British Army

Destinations of our pupils Last year our year 11 pupils moved to range of providers in the local area after school:

Suffolk New College	Apprenticeships:
Suffolk One	Dental Nurse Foxhall Dental Practice
Copleston Sixth Form	Hairdressing Adam & Eve Hairdressers
St Alban's High School Sixth Form	Floor Fitting Donnelly Watson Flooring
Northgate High School Sixth Form	Engineering (Suffolk New College)
Kesgrave High School Sixth Form	Nursery (Suffolk New College)
West Suffolk College	Plumbing (Suffolk New College)
Felixstowe Academy	Electrical Engineering (West Suffolk College)
Colchester Sixth Form College	
Abbeygate Sixth Form College	

Last year our year 13 pupils moved to range of providers in the local area after school, these are some:

University of East Anglia	BT
University of Essex	Smith & Co Solicitors
University of Cambridge	Ransomes Jacobsen
University of Nottingham	Gallagher Re
University of Oxford	MSC
University of Durham	Birketts
University of Sheffield	

Management of provider access requests

Procedure: A provider wishing to request access should contact-Mr David Leach, Careers Lead, (dleach@copleston.sch.co.uk)

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Lead to identify the most suitable opportunity for you, David Leach
dleach@copleston.suffolk.sch.uk

Our event timetable and careers programme is published on the school website — please see link here;

<https://www.copleston.suffolk.sch.uk/page/?title=Careers+and+Work+Experience+advice&pid=85>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by the Careers Administrator. The Careers Office is available to all pupils at lunch and break times.

Safeguarding

The school's policy on Safeguarding and Child Protection sets out the school's approach to allowing providers into school, as visitors, to talk to our students. You can view the policy [here](#).

Approval and review

Approved 21.2.23 by Governors at Education and Standards Committee

Next review: Summer Term 2023

Signed:

DONALD JINKS

Chair of Governors

ANDY GREEN

Principal