

SC/tjs/End of Term – Summer

Dear Parent/Carer

End of Term Arrangements

The summer holidays will soon be upon us and the last day of term for students will be Wednesday 24 July 2019. We are expecting students to work up until the end of school, which will finish at 12.15 p.m. The school canteen will be open for lunch as normal on this day. We have had a very busy term and many of you will hopefully enjoy attending the Celebration Evenings, Sports Evening, Dance Show and Soiree, as well as many other functions that have been arranged this term. At the end of a busy term, we say goodbye to staff who are leaving us for promotion, retirement etc. Can I take this opportunity to thank all staff who have contributed to the life of Copleston High School and wish them well in their new ventures?

Arrangements for the start of the Autumn Term 2019

Monday 2 September – PD Day – staff only.

Tuesday 3 September – PD Day – staff only

The Autumn Term officially starts on Wednesday 4 September 2019 for all students. The arrival of students will be staggered as listed below:

Year 7 - Arrive at 8.20 a.m. and go to the Main Hall

Year 12 - Arrive at 9.15 a.m. and go to the Main Hall

Years 8, 9, 10, 11 & 13 – Arrive at 9.45 a.m. and go to their Tutor Groups

I would like to reinforce our expectations with regard to school uniform. This is clearly stated on our website, but in order to help parents/carers before they make any purchases, I would like to emphasise the following. All students in Years 7- 11 are expected to wear grey trousers, available as outlined in previous correspondence and on the website. Students should also wear the school polo shirt and sweatshirt alongside smart black footwear. The footwear must be completely black with no additional colouring/markings. I am aware that many retail outlets do sell clothing items within their school uniform section that would not comply with the regulations here at Copleston. With regard to jewellery, students should only be wearing one stud earring and there should be no other facial piercings. Other jewellery such as bracelets should only be worn singularly.

Also, I would like to clarify the situation with regard to lunchtime passes being issued for students to leave the school site. These passes, which are issued by Heads of Year, are only to be used for students to go home for lunch. We cannot issue passes for students to leave the school site to go to local shops. This has never been the protocol as this could potentially place students at risk in terms of both Health & Safety and Safeguarding issues. Some students, when spoken to, have been under the misconception that parents/carers can sign lunch time passes to allow their child to go to local shops during our lunch break. I would just like to clarify that this is not accurate and if your child has told you that this is permitted, this is absolutely not the case. From now on, year teams will contact the parents/carers of any students who leave the school site at lunchtime for reasons other than to go home for lunch as it is vital that parents/carers know that their child is safe while they are at school.

The final edition of the Chronicle for this academic year will be available for you to access on the website before the end of term.

Please note that **Friday 27 September 2019** is a PD Day - this replaces the previous date of 11 October.

Continued over/

As you will be aware, from September Mr Green will be the Principal and Mr Common will be moving to CEO of the Trust.

Finally, I would like to take the opportunity to thank you, in advance, for your support with these arrangements and wish you all an enjoyable summer break.

Yours sincerely

A handwritten signature in black ink, appearing to read 'AB Green'. The signature is written in a cursive style with a long, sweeping underline.

AB Green (Head of School)

A handwritten signature in black ink, appearing to read 'S Common'. The signature is written in a cursive style with a long, sweeping underline.

S Common (Principal and CEO of Gippswyk Community Educational Trust)