

Transition – Frequently asked questions answered – 2019/2020

- **Will I get lost?** – Unlikely, but in the event your child doesn't find their way to their lesson straight away, Student Leaders and Staff are always on-hand to help them find their way. Head of Year will be out and about at all times to support students following their timetable. Teachers are very sympathetic and will not mark a student late for the first half-term.
- **Numeracy/Literacy Intervention** – We do have Numeracy and Literacy Intervention Tutor Groups available. If this is something you feel your child would benefit from, please do not hesitate to let us know.
- **Cashless Catering** – We provide a Cashless Catering system at Copleston and would strongly recommend this is monitored regularly to ensure it is topped up. We are not able to hand out money to students if they do not have money on their account. The Admin Team in reception are able to set up a limit of your choice should you wish.
- **Toilets Breaks and Water Bottles** – Students are allowed to go to the toilet during break and lunch without needing to ask permission. We would encourage filling up their water bottles during this time also as we do not allow students to leave lessons to do this unless necessary.
- **Friendship Groups** – We will always ensure we can put your child in a Tutor Group with one of the friends specified in their "Getting to know you" booklet. We cannot promise entire friendship groups are put together as we like students to make new friends and we feel there is enough opportunity to get-together during break and lunch times.
- **Buddy System** – We have a buddy system in place for at least two weeks whilst students are settling into Copleston. It is highly effective and it enables students to feel comfortable asking any questions.

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- **Break and Lunchtime arrangements during transition period** – Students will leave lessons early with Student Leaders for the first two weeks so they can get their lunch first from the canteen. Those eating packed lunch are lead to the Yr7 playground – No other students are permitted to be on this playground. We move into the Main School after the October Half-Term break.
- **Uniform** – We do have a strict uniform policy. Please ensure you have checked your parent handbook or the school website for details. We cannot stress enough the importance of labelling absolutely everything. It is your child’s responsibility to look after their belongings with care.
- **School Trips** – Rock & Roll Pantomime at Christmas, however, spaces are limited to 80 students and is arranged through a fair, electronic ballot system. We also try and arrange a Movie Night to raise money for our chosen year group charity.
- **Mobile Devices** - We do have a strict electronic device policy. Please ensure you have checked your parent handbook or the school website for details. It is equally important your child knows the policy also as we expect all students to follow the same rules.
 - **Internet Access** – We are unable to provide the WIFI code to any students
- **Tutor Allocation** - Students will not find out their Tutor until their first day. This is due to several reasons but mainly due to subject of change. We have found with experience it is best to leave this until we issue timetable on the first day. Timetables will be handed out with logbook when Miss Bradshaw reads out the Tutor Group listings in the Main Hall on the first day of the new term.
- **Communication** – Tutors are on-hand to support you and your child in the first instance. It is essential they are your first port of call if you have any issues. Tutors will always communicate with the Head of Year. Please ensure you ask for your Tutors email address at Meet the Tutor evening at the beginning of the academic year so you can keep in touch.
- **Lockers** – The induction process is incredibly busy and there is lots of information being presented to you. If you would like a locker in September, please complete the necessary paperwork as soon as possible so we can get this issued in good time.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment



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- **Sports Activities** – There is a vast array of activities available at Copleston including Theatrical, Musical and sporting – These are regularly updated and there are plenty of opportunities to partake.
- **How often will I get homework** – Students would say that they average 2-3 pieces of homework each week and usually a project based piece during the holidays.
- **School Rules** – Rules are very clear and we expect all students to abide by them. Rules are visible around our school. Our Behaviour for Learning policy can be viewed on our school website.
- **Responsibilities** – School Council, Tutor Representative, Library Monitor, and Sports Captains are some of the many responsibilities students can get involved in.
- **Equipment needed** – All students are required to bring equipment appropriate for their day at school – We do not provide equipment. It is essential this is regularly checked as we frequently complete equipment checks.

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