

Enquiries about Results Request form - August 2019

Please complete:

Student Name:	Form Group:
Subject:	Teacher:
Unit Number:	GCSE/GCE?

Please complete the table below, clearly marking which service/s you require by ticking the appropriate box.

Process	Priority Script — to support review of marking	Original Script – Non-Priority	Priority Review of Marking	Review of Marking	Review of Marking + Script
Board Deadline	A Level 23/8/19 GCSE 30/8/19 (Rec'd by 6/9)	27/9/19	23/8/19	20/9/19	20/9/19
OCR	<input type="checkbox"/> £12.15	<input type="checkbox"/> £11.75	<input type="checkbox"/> £59.80 <i>Per unit</i>	<input type="checkbox"/> £48.50 <i>per unit</i>	<input type="checkbox"/> £60.65 <i>per unit</i>
AQA	A Level only <input type="checkbox"/> £14.35	<input type="checkbox"/> £11.30	<input type="checkbox"/> £51.75 <i>Per unit</i>	<input type="checkbox"/> £43.45 <i>per GCE unit</i> <input type="checkbox"/> £37.55 <i>per GCSE unit</i>	<input type="checkbox"/> £54.75 <i>per GCE unit</i> <input type="checkbox"/> £48.85 <i>per GCSE unit</i>
EDEXCEL	<input type="checkbox"/> Free	<input type="checkbox"/> Free £12.50 after post result service amend	<input type="checkbox"/> £55.90 <i>GCE unit</i> <input type="checkbox"/> £46.40 <i>GCSE unit</i>	<input type="checkbox"/> £46.90 <i>per GCE unit</i> <input type="checkbox"/> £40.40 <i>per GCSE unit</i>	<input type="checkbox"/> £46.90 <i>per GCE unit</i> <input type="checkbox"/> £40.40 <i>per GCSE unit</i>
WJEC	<input type="checkbox"/> £11	<input type="checkbox"/> £11	<input type="checkbox"/> £48 <i>Per unit</i>	<input type="checkbox"/> £40 <i>per GCE unit</i> <input type="checkbox"/> £36 <i>per GCSE unit</i>	<input type="checkbox"/> £51 <i>per GCE unit</i> <input type="checkbox"/> £47 <i>per GCSE unit</i>

The appropriate fee will need to be presented at the time of the request.
(Cheques should be made payable to: "Copleston High School")

Total cost of Enquiries about Results: £

**Priority Requests Opening Hours: Fri 16th Aug 10-12pm, Mon 19th Aug 10-12pm,
Wed 21st Aug 9-3pm, Thur 22nd Aug 9-1pm**

Any Review of Marking requests – please also complete the consent form on the reverse of this form. Please note, if your grade changes you are entitled to the fee back – please contact the Exams Office to organise your refund.

Exams Office Use Only:

Date Processed:	Payment Rec'd:
Reference No:	Enquiry Rec'd:

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Receipt of payment

Student Name:	Subject Unit Code:
Payment Total:	Date Paid:
Description of EAR:	



AQA City & Guilds CCEA OCR Pearson WJEC

Clerical re-checks, reviews of marking and Appeals

Candidate consent form

Information for candidates

The following information explains what may happen following an enquiry about a clerical re-check, a review of marking and any subsequent appeal.

If your school or college makes an enquiry about a clerical re-check or a review of the original marking and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Centre Number: 19227	Centre Name: Copleston High School
Candidate Number:	Candidate Name:

Details of enquiry (Awarding Body, Qualification level, Subject title, paper/unit)

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I give my consent to the head of my examination centre to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me following a clerical re-check or a review of marking, and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Signed: Date:

This form should be retained on the centre's files for at least six months following the outcome of the clerical re-check or review of marking or any subsequent appeal.