

Uniform Guide & Price List for

Copleston High School

Please check our website www.coes.co.uk/backtoschool
for the latest information updates and our store opening hours.

Dear Parents, Guardians and Students

We have designed this booklet to help you to order your school uniform with ease, whilst understanding the requirements from the school.

We have over the last couple of years, due to Covid regulations, run an appointment system within our Schoolwear department during the summer period. With restrictions easing we have listened to our customers, and the feedback is that both appointments and the flexibility to pop in is required.

We will therefore be running a hybrid of the appointments system again this year at our Ipswich store from the 1st July to the 10th September inclusive.

We will have the following channels of purchasing school uniform available to you this year :

Online at www.coes.co.uk.

All school uniform, school shoes, sports trainers and other sports accessories are available to purchase via our website. Our back to school hub page is available online which has a “how to measure guide”, both for clothes and shoes, as well as other tips and a downloadable tape measure if required.

Delivery of orders can be to either your home or an alternative address. Full details of delivery charges and timescale for delivery are available from our website and will be updated as necessary.

Click & Collect

As Schoolwear is predominately available from our Ipswich store, the option to click and collect from this store is available. All Click & Collect parcels will be held for a maximum of 14 working days after notification of their availability via email. Thereafter the order will be cancelled, goods returned to stock and your card credited. Please await to receive notification that your order has been picked prior to coming to store to collect.

In Store

If you prefer to visit us in-store there are two options available to you this year.

Booking An Appointment. Appointments means you will have a member of the Schoolwear team available to serve you at a given time.

Our Schoolwear department in Ipswich is open for appointments on the following dates :

1 st July – 31 st July	Monday – Saturday	9.00 am to 5.30 pm
1 st August – 6 th September	Monday – Friday	8.30 am to 7.30 pm
1 st August – 10 th September	Saturday	8.30 am to 5.30 pm
1 st August – 4 th September	Sunday	10 am to 4 pm

Our shop opening hours are as follows :

Ipswich	Normal Opening Hours	Monday – Saturday	9.00 am to 5.30 pm
Felixstowe	Normal Opening Hours	Monday – Saturday	9.00 am to 5.30 pm
Maldon	Normal Opening Hours	Monday – Saturday	9.00 am to 5.30 pm
Newmarket	Normal Opening Hours	Monday – Saturday	9.00 am to 5.30 pm
Kings Lynn	Normal Opening Hours	Monday – Saturday	9.00 am to 5.30 pm

Appointments can be booked via our main back to school hub page on our web site : www.coes.co.uk/backtoschool, and will be live from the 1st June. A guide to how long the appointment would need to be is shown within the Hints & Tips section, and is based on one child for either a complete day uniform, or day and sports uniform. Your appointment will be confirmed by email. Please note if you require either school shoes or sports trainers/boots and or equipment then these can be purchased either before or after your Schoolwear appointment and no appointment is necessary for these items.

Pop In Store If you prefer just to come in store without an appointment then please be aware that a queuing/paging system will be in place at our Ipswich store and we cannot guarantee waiting times.

Appointments are not operated at our branches. However, the majority of all uniform is held at Ipswich, so if you are looking to visit another store, then it would be beneficial to make contact with that shop so they can either reserve an item for you or arrange for stock to be transferred into store. Alternatively, you can arrange a Click & Collect order to one of our branches via the website.

Email address are :

Ipswich : help@coes.co.uk

Felixstowe : Felixstowe@coes.co.uk

Maldon : maldon@coes.co.uk

Newmarket : info@goldingofnewmarket.co.uk

Kings Lynn : info@goddardsonline.co.uk

If you need to come in store to exchange a Schoolwear item, then please be aware you will be asked to join any customer queue that is in place at the time of your visit. Alternatively, you could book an appointment online and our team will assist you with exchanges.

Our normal returns policy is 30 days for exchange or refund from date of purchase. However, should your child have grown extensively over the summer and you need to exchange an item of uniform, then this period will be extended up to 20th September, or 30 days from the date of your receipt, whichever is the longer. Please note that all items need to be in an unused condition, with labels on and not named. This does not affect your statutory rights.

For every £100 spend on Schoolwear uniform items between the 1st July and the 8th August, whether instore or online, you will receive a £10 voucher to spend on sportswear or school shoes valid until the 31st August 2022

Assistance

We have a “how to measure” video available on our back to school hub page www.coes.co.uk/backtoschool. The general guide is below, however each garment also has a size guide as sizes may vary from garment to garment depending upon manufacturer. Additional information will be added throughout the back to school period as it becomes available.

Should you have any questions regarding the size guides then please make contact with our customer services team (Tel 01473 256061) or help@coes.co.uk).

Please note that the size guide given here is a generic one. Please use our online tape measure to help you find the right garment size.

A School uniform price list is shown at the end of this information pack and a full uniform listing of compulsory or optional items will be linked to your School Shop page on our web site.

Covid19 & Delivery

We are still experiencing significant delays in some product groups due to ongoing Covid restrictions overseas. We would urge you to order early so we can reserve any items that we do not have in stock.

How To Measure for School Uniform

Before you get started:

Here are some general points:

1. Before measuring your child, please ensure they are wearing thin clothes and are standing in bare feet.
2. Children are quite squashy! If you pull the tape-measure tight the dimensions will get smaller, so when the garment arrives it will be too tight. The tape measure should feel a little loose, and it should be possible to slip 2 fingers under the tape easily.
3. Please be aware of the units you are measuring in. Either use inches or cm throughout.
4. For products that have size measurements as well as ages, you should always order by size as the age is only an approximation

Height

Measure your child in bare feet from the floor to the top of their head. You might find it easier to do this whilst they are standing against a wall. Mark straight across the head and then measure from the floor to the mark.

Chest

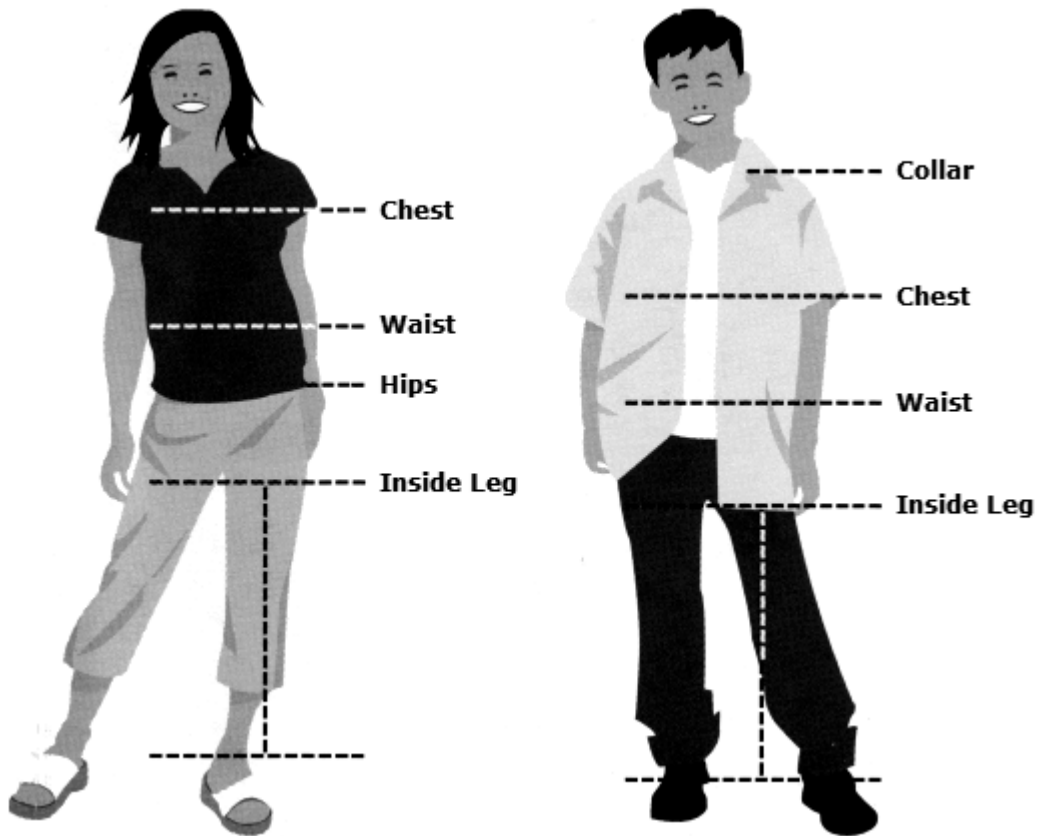
Ensure that your child's arms are down by their side. Measure the chest at the fullest part placing the tape measure close up under their arms and keeping it level. Please ensure that the tape is not pulled too tight, you should be able to easily place a finger underneath the tape.

Waist

Measure your child's waist by finding the narrowest part of their torso; this is normally a couple of inches above their hip bone and often, but not always, in line with the belly button. If your child has no natural narrower part of their torso, take their waist measurement from about halfway between top of their hip bone and bottom of their rib cage. Please ensure that the tape is not pulled too tight, and that they are not holding their breath!

Inside Leg

Measure from the crotch to the indentation below the ankle bone where you would like the trouser hem line to finish. If you want to allow for growth, then ensure your child is standing in bare feet and then measure from crotch to the ground ensuring your child is looking straight ahead.



Boys Size Guide Table

The following measurements are only to be used as a guide as each child is different and there is no average child for age range.

Age		3	4	5	6	7	8	9	10	11	12	13	14	15	16
Height	/Inches	38	41	43	46	48	50	53	55	58	60	63	66	69	70
	/CM	97	104	110	116	122	128	134	140	146	152	160	168	174	176
Collar	/Inches	11	11	11.5	12	12.5	12.5	13	13	13.5	14	14	14.5	15	15.5+
	/CM	28	28	29	30	32	32	33	33	34	35	35	37	38	39+
Blazer	/Inches	23	24	25-26	27	28	29	30	31	32	33	34	36	38	40+
	/CM	58	61	65	69	71	74	76	79	81	84	86	91	96	102+
Knitwear	/Inches	24	26	28	28	30	30	32	34	34	36	36	38	40	42
	/CM	61	66	71	71	76	76	81	86	86	91	91	96	102	107
Games Top	/Inches	24	24	26	28	30	30	32	32	34	36	38	40	42	42-44
	/CM	61	61	66	71	76	76	81	81	86	91	96	102	107	107-112
Polo Shirt	/Inches	20	22	24	26	28	28	30	30	32	34	34	36	38-40	42-44
	/CM	51	56	61	66	71	71	76	76	81	86	86	91	96-102	107-112
PE Shorts	/Inches	20	22	22	24	24	26	26	28	30	32	32	34	34	36
	/CM	51	56	56	61	61	66	66	71	76	81	81	86	86	91
Sweatshirt	/Inches	25	25	26	26	28	28-30	30	32	32-34	34	36	38	38-40	40-42
	/CM	64	64	66	66	71	71-76	76	81	81-86	86	91	96	96-102	102-107
Shorts & Trousers		Waist measurements can vary for each age group. Measure child to obtain actual size. Length for inside leg to be measured from crotch to floor without shoes on.													

Girls Size Guide Table

The following measurements are only to be used as a guide as each child is different and there is no average child for age range.

Age		3	4	5	6	7	8	9	10	11	12	13	14	15	16
Height	/Inches	38	41	43	46	48	50	53	55	58	60	63	66	69	70
	/CM	97	104	110	116	122	128	134	140	146	152	160	168	174	176
Blouse	/Inches	22	22	24	26	26	28	30	30	32	34	34	36	38	40+
	/CM	56	56	61	66	66	71	76	76	81	86	86	91	96	102
Blazer	/Inches	23	24	25-26	27	28	29	30	31	32	33	34	36	38	38+
	/CM	58	61	65	69	71	74	76	79	81	84	86	91	96	96+
Knitwear	/Inches	24	26	28	28	30	30	32	34	34	36	36	38	40	40+
	/CM	61	66	71	71	76	76	81	86	86	91	91	96	102	102+
Games Top	/Inches	24	24	26	28	30	30	32	32	34	36	38	40	42	44
	/CM	61	61	66	71	76	76	81	81	86	91	96	102	107	110
Polo Shirt	/Inches	20	22	24	26	28	28	30	30	32	34	34	36	38-40	42-44
	/CM	51	56	61	66	71	71	76	76	81	86	86	91	96-102	107-112
PE Shorts	/Inches	20	22	22	24	24	26	26	28	30	32	32	34	34	36
	/CM	51	56	56	61	61	66	66	71	76	81	81	86	86	91
Sweatshirt	/Inches	25	25	26	26	28	28-30	30	32	32-34	34	36	38	38-40	40-42
	/CM	64	64	66	66	71	71-76	76	81	81-86	86	91	96	96-102	102-107
Skirt	Waist measurements can vary for each age group. Measure child to obtain actual size. Length to be from waist to where the hem should finish.														
Trousers	Waist measurements can vary for each age group. Measure child to obtain actual size. Length for inside leg to be measured from crotch to floor without shoes on.														

Shoe Conversion Guide

UK	9	9.5	10	10.5	11	11.5	12	12.5	13	13.5	1	1.5	2	2.5	3	3.5
Continental	27	27.5	28	28.5	29	30	30.5	31	31.5	32	33	33.5	34	35	35.5	36
UK	4	4.5	5	5.5	6	6.5	7	7.5	8	8.5	9	9.5	10	10.5	11	12
Continental	37	37.5	38	39	39.5	40	40.5	41	42	42.5	43	43.5	44.5	45	46	47

Socks / Games Socks

Sizes Available

Size Range	6/9	9-12.5 / XS	12.5 – 3.5 / S	4 – 7 / M	7 – 11 / L	11 – 13 / XL
Ankle Socks – 5 pr pack	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Knee High Socks – 3 pr pack	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Games Socks – General		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Games Socks – Bespoke *		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

*Sizing dependent upon School.

Hints & Tips

The following are some general hints and tips to consider when purchasing school uniform.

Polo Shirt

These are good to size and age/chest measurements are on the web size guide.

Sweatshirt

These are good to size and age/chest measurements are on the web size guide.

Trousers

Please note that all our David Luke boys and girls trousers come with elastic in the waistband so you are able to go up a size to allow for growth if required.

PE/Games Tops

These should always be bought slightly bigger to allow for growth and ease of taking on and off in a hurry when changing.

PE Shorts/Games Shorts

These have a draw string to pull the waist in tighter.

Tracksuit Trousers

These have a draw string to pull the waist in tighter.

Don't Forget Nametapes

To avoid your uniform getting lost we have a range of nametapes from stick and wash to sew on woven.

Appointment Times

Based on our experience we believe you should allow the following timings for an appointment.

Day Uniform only	20-30 minutes
Day & Sports Uniform	30 minutes

May 2022

Copleston High School Uniform Price List

	Boys Uniform			Girls Uniform	
	From £	To £		From £	To £
Polo Shirt*	9.50	12.95	Polo Shirt*	9.50	12.95
Sweatshirt*	12.95	19.95	Sweatshirt*	12.95	19.95
Trousers	21.95	28.95	Trousers	21.50	26.95
Socks (5 pp)	7.95	10.50	Socks (5 pp)	7.95	10.50
Shoes	From £50.00		Shoes	From £50.00	
Polo Shirt*	16.50	19.95	Polo Shirt*	16.50	19.95
Hoodie*	15.00	24.50	Hoodie*	15.00	24.50
Black Shorts	9.95	11.50	Black Shorts or	9.95	11.50
			Black Skort	15.95	19.95
Black Socks	5.50	8.50	Black Socks	5.50	8.50
White PE Socks	4.99	5.99	White PE Socks	4.99	5.99
<i>Tracksuit Trs.</i>	19.95	23.95	<i>Tracksuit Trs</i>	19.95	23.95
Mouthguard	From £6.00		Mouthguard	From £6.00	
Shin Pads	From £15.00		Shin Pads	From £15.00	
Football Boots	From £49.99		Football Boots	From £49.99	
Trainers	From £45.00		Trainers	From £45.00	

Items in italics are optional.

Items with asterisk are to be purchased from either Coes or PMG.

Buy Schoolwear Online – www.coes.co.uk

If ordering online and you have any questions regarding sizes please email the customer services team and they will be happy to advise. Email : customerservices@coes.co.uk

Please refer to our web site for shop opening hours & other information : coes.co.uk/backtoschool

Please note prices are subject to change.

