

Copleston Sixth Form 16-19 Bursary Fund Application 2019-20

Please read Copleston Sixth Form's 16-19 Bursary Fund Policy 2019-2020 before completing

Student Details

Surname	
Forenames	
Address	
Postcode	
Date of Birth	

Level Required – Please tick which level of payment you are applying for:

Level One- Identified vulnerable students eligible for £1200.00 bursary	
I am a young person in care	
I am a young care leaver	
I am in receipt of Income Support or Universal Credit	
I am in receipt of both Disability Living Allowance (or Personal Independence payments PIP) and Employment Support Allowance (ESA) (or Universal Credit as a replacement to ESA)	

Level Two - Identified students eligible for a half termly discretionary Bursary. This will not exceed £900	
I am in receipt of Free School Meals (this will be verified with Suffolk County Council)	
My total household income is less than £16,190.00	

Level Three- Identified students eligible for a discretionary bursary for specific educational purposes. This will not exceed £500	
My total household income is more than £16,190.00 but less than £30,000	

Level Three Discretionary Bursary

Please briefly outline the nature of the expenses to be covered by the discretionary bursary funds. Receipts for any purchases will need to be provided. A separate form must be completed when making a request for Level Three funds **during** the academic year.

Transport requirements	
Meals in school	
Books and equipment	
Educational trips and visits	
Other	

Household Income *(Required for Level Two and Three applications)*

Please include the required **original** supporting documentation with this form. All evidence will be photocopied and dealt with strictest confidence. (Please do not send any original documentation in the post. The students should bring this directly to Mr Leach in the Sixth Form who will photocopy and return ASAP).

Please tick the supporting evidence provided

Receipt of benefit	
P60 (tax year 2018-2019)	
Tax Credit Award (tax year 2018-2019)	
Evidence for self-employment income (tax year 2018-2019)	

Bank Account Details *(Required for Level One and Level Two application)*

Where bursary payments are made to a bank account, they should only be made to the student's back account. Payment may be made to a joint account, as long as the student is one of the account holders.

You must attach an original account statement, letter or form from your bank or building society that shows your name, sort code, account number and home address. These will be photocopied and returned to the student. The photocopies will be held in a secure location. *Please complete the bank account details required box.*

Student Bank or Building Society details

Full name of Account Holder (this should be as it appears on your cash or debit card, or statement)	
Name of Bank/Building Society	
Branch	
Sort Code	
Account Number	

We confirm that the details provided to support this application for the 16-19 Bursary are true and accurate. We understand that the above named student must comply with the terms of Copleston Sixth Form's Bursary Policy, and that funds may be withheld if they fail to do so. We understand that we must notify the Director of Sixth Form immediately if there are any changes in financial circumstances to ensure that funding is paid at the correct level.

Signed (Student) _____ Date _____

Signed (Parent/guardian) _____ Date _____

Sixth Form Use Only			
Date Application Received		Supporting Documentation provided, photocopied and returned	
Date Application Reviewed		Level of Bursary agreed	

Signed: _____

David East (Vice Principle)